



# ACS CLASSES

## PARENT RESPONSIBILITIES

1. Be on time. It is important for the classes to begin on time. Waiting on a student's arrival, or having class disrupted due to late-comers is counter-productive.
2. If a student will be absent, notify your child's teacher/s directly. It is your responsibility to contact the teacher to confirm the homework assignments.
3. Elementary and Jr High students are to be supervised at all times by an adult. This includes between periods, during empty periods, lunch, assembly, and break times. For this reason, and for security purposes, parents of elementary and Jr High students are required to sign up to be an on-campus supervisor during the semester. The number of volunteer times needed to serve will be determined by the number of students taking classes during the semester.
4. The ACS Code of Conduct must be followed. Disciplines and warnings will be given to students who misbehave. If it becomes necessary to warn a student a second time, the parent will need to sit in class with the student for 3 weeks. If the student resumes misbehaving after the parent has sat in class for 3 weeks, it may become necessary to expel the student from class, without a refund.
5. It is the responsibility of the parent to see that their student goes to class. Teachers are not responsible for student attendance.
6. Electronic devices are not to be used during class. If used during class, the item will be confiscated and returned, only to a parent, at the end of the day.
7. Parents are to provide a lunch for students taking classes all day.
8. Keep up with your student's balance. Failure to pay your balance may result in the student's suspension from class, until the balance is brought current, or until payment arrangements are made with our bookkeeper. Failure to keep up with a payment arrangement, may also result in student suspension.
9. Students are to respect ACS and Living Truth staff and volunteers, as well as the campus, both indoors and outdoors. Failure to do so may result in suspension, without a class fee refund.
10. It is the parent's responsibility to oversee their student's homework, and to confirm that the work has been turned in to the teacher or submitted via Google Classroom.
11. Be present at assembly, if possible.
12. Add/Drops—Students may attend the first two weeks of class before choosing to add or drop.
13. Progress Reports are completed by Jr High and High School teachers and emailed to the parents. A copy is placed in the student's cum file.
14. Communication with your student's teacher is essential. Students cannot always be relied upon to relay messages.
15. Supporting our families are very important to us. Please speak with the Classes Coordinator, Chrissy, or Tonya regarding any issues that arise.

I have read, understand, and agree to these parent responsibilities.

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Parent Printed Name

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Date

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Parent Signature